

# 2025 Graduate School of Sciences and Technology for Innovation, Tokushima University

## Doctoral Course

### Application Guide for Research Students

#### 1 Summary of the Program

This program is for students who seek to conduct research for specific themes under the guidance of academic advisors. There is no credit offered in this program.

#### 2 Requirements

Doctoral Course: Applicants are required to have doctoral degree or the person who have confirmed to have suitable academic standard equivalent to the doctoral degree.

#### 3 Application Procedure

- ① Applicants living in Japan should bring all documents including the application documents to the following the submission address.
- ② Applicants who live overseas and are not able to bring documents may apply through the internet. Applicants can download application documents on the website below. And send the application documents to the address below by e-mail and pay the examination fee by a credit card or the China Union Pay. Documents listed in “(4) Application documents” below should be sent to the following address by post within the deadline. After all of the submitted documents are checked and considered as completed; the application procedure will be completed. Please be sure to understand that the application procedure is not completed only send the application documents through the internet.

Graduate School of Sciences and Technology for Innovation, Tokushima University:  
Information of Enrollment Examination      <https://www.sti.tokushima-u.ac.jp/admissions/>

##### (1) Application Period

###### First semester

International Applicant without visa: Monday, December 16, 2024 ~ Friday, December 20, 2024  
Other applicants: Monday, January 27, 2025 ~ Friday, January 31, 2025

###### Second Semester

International Applicants without visa: Wednesday, May 7, 2025 ~ Monday, May 12, 2025  
Other applicants: Monday, July 28, 2025 ~ Friday, August 1, 2025

##### (2) Reception hours (if you bring your own) 8:30am to 5:15pm

##### (3) Submission address

Please check with your research advisor for the submission address.

- Student Affairs Section of Faculty of Integrated Arts and Sciences, Tokushima University1-1  
Minamijosanjima-cho, Tokushima 770-8502 JAPAN (Refer to ▲ "7 Campus Map")  
Telephone: +81-88-656-7108 Email: [skgakumk@tokushima-u.ac.jp](mailto:skgakumk@tokushima-u.ac.jp)
- Student Affairs Section of Faculty of Science and Technology, Tokushima University 2-1  
Minamijosanjima-cho Tokushima 770-8506 JAPAN (Refer to ■ "7 Campus Map")  
Telephone: +81-88-656-8007 Email: [st\\_gakmuk@tokushima-u.ac.jp](mailto:st_gakmuk@tokushima-u.ac.jp)
- Student Affairs Section of Faculty of Bioscience and Bioindustry, Tokushima University2--1  
Minamijosanjima-cho, Tokushima 770-8513 JAPAN (Refer to ★ "7 Campus Map")  
Telephone: +81-88-656-8020 Email: [bb.stu.section@tokushima-u.ac.jp](mailto:bb.stu.section@tokushima-u.ac.jp)

#### (4) Application documents

Enrollment Application	① Fill in the application and attach a picture (photographed within 3 months; half of the upper-body, without a cap, the front and sized 4cm×3cm). ② Must receive official stamp of approval from a research advisor. ③ Applicants who apply on internet should submit this application, as well.
Letter of acceptance	Submitted by applicants who are employed.
Medical Certificate	Applicants should have a medical checkup within 3 months of applying and should submit an official Medical Certificate that is written and sealed by a doctor.
Warranty Certificate	① Should be handwritten by the applicant. ② Unnecessary for international applicants.
Promissory Letter	Should be handwritten by the applicant.
Graduation Certificate or Original copy of Diploma	Graduation certificate or original copy of diploma of the last school or institution the applicant graduated from or completed.
Enrollment certificate Application	Submitted by applicants who need an enrollment certificate for visa acquisition.
Pre-confirmation Sheet (Only international students)	Written by the advisor of the applicant.
※1 Examination Fee	9,800 yen At the Josanjima Accounting Office after applicant has received the confirmation at the office of submission.
Others	Any documents proving qualification to enroll.

#### Note

- 1) We are not able to accept incomplete documents.
- 2) Any certificates written in languages other than Japanese should attach the information of Japanese translation.
- 3) ※1 "Examination Fee" is available for paying on the internet. Please refer to the Tokushima University Student Portal (<https://www.isc.tokushima-u.ac.jp/research-student-step7/>) for details.

#### 4 Enrollment period

Enrollment is generally in April and October.

#### 5 Enrollment Procedure

##### (1) Expense (as of April 1<sup>st</sup>, 2024)

- ① Enrollment Fee 84,600yen
- ② Tuition Fee (monthly) 29,700yen
- ③ Personal Accident Insurance for Students Pursuing Education and Research "Gakkensai" (for one year) 1,000 yen

##### (2) Payment period

- ① Enrollment Fee: After enrollment is permitted by the end of March for First Semester  
by the end of September for Second Semester
- ② Tuition Fee: by the end of April for First Semester  
by the end of October for Second Semester
- ③ Personal Accident Insurance for Students Pursuing Education and Research "Gakkensai": by the time of entrance

##### (3) Place of payment

Josanjima Accounting Office, Tokushima University

2-1 Minamijosanjima-cho, Tokushima 770-8506 (Refer to ● “7 Campus Map”)

(4) Payment Method

Generally applicants should pay in cash at the counter.

**6 Note**

The information of above fees are based on the April 1<sup>st</sup>, 2024 and are subject to change.

**7 Campus Map**



- ① Building No.1, Faculty of Integrated Arts and Sciences  
▲ Student Affairs Section, Faculty of Integrated Arts and Sciences
- ⑮ Building for Department of Civil and Environmental Engineering & Research Center for Management of Disaster and Environment  
★ Student Affairs Section, Faculty of Bioscience and Bioindustry
- ⑱ The Common Lecture Building  
● Josanjima Accounting Office  
■ Student Affairs Section, Faculty of Science and Technology

(別紙第 1 の 4 号様式)  
(Annex Form 1-4)

令和 年度徳島大学研究生入学願書  
(year) Tokushima University Research Student Enrollment Application

令和 年 月 日  
(Date: )

徳 島 大 学 長 殿  
(To the President of Tokushima University)

私は貴学の研究生として入学したいので、許可くださるようお願いします。  
(I hereby apply to enroll at Tokushima University as a Research Student.)

ふ り が な ( F u r i g a n a ) 氏 名 ( N a m e )	男 ・ 女 (Male / Female) 年 月 日生 (Date of birth)	写真貼付 (Attach photo here) (正面・脱帽) (Full face with no hat) 縦 4cm×横 3cm (Vertical 4 cm × horizontal 3cm)
最 終 学 歴 (Highest level of education)	年 月 (卒業・卒業見込・修了・修了見込) (Date: ) (Graduated / Expect to graduate / Completed a course / Expect to complete a course )	
勤 務 先 (Place of work)	TEL ( ) -	
現 住 所 (Current address)	〒 (Postcode) TEL ( ) -	
志 望 学 部 , 研 究 科 又はセンター (Faculty, school or center where you want to study)		
在学希望期間 (Desired period of study)	令和 年 月 日 ~ 令和 年 月 日 (From (date): to )	
研 究 題 目 ( R e s e a r c h s u b j e c t )		
指 導 教 員 ( A d v i s e r )		承認印 (A p p r o v a l)
備 考 ( R e m a r k s )		

※ 1 願書は志願者本人の自筆で記入してください。 (\*1 The applicant should fill in the application themselves.)  
※ 2 「承認印」欄は、事前に研究指導教員に確認の上、押印を依頼してください。  
(\*2 Ask the adviser who has agreed to accept you for their signature in the Approval field.)  
※ 3 提出された個人情報 は、入学の選考、学籍管理に関する業務（追跡調査を含む。）のみに使用します。  
(\*3 Personal information will only be used for selection and registration purposes (including tracking studies).)

(別紙第 1 の 4 号様式)  
(Annex Form 1-4)

履 歴 事 項 (Personal background)	
学 歴 (Academic background)	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
職 歴 (Professional background)	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
年 月 日 (Date: )	
賞 罰 (Awards and penalties )	

※ 1 学歴は高等学校卒業から記入してください。  
ただし、外国人出願者は小学校から記入し、大学等で研究生として在学歴がある場合は、その期間も記入してください。

(\*1 Fill in your academic background starting with the name of your high school.  
However, foreign applicants should start with the name of their elementary school and add the period for any time spent as a research student at university.)

※ 2 履歴に虚偽の事項を記入したことが判明した場合は、入学許可を取り消すことがあります。  
(\*2 If any falsehoods are discovered in the information provided, your admission may be revoked.)

(別紙第 2 号様式)  
(Annex Form 2)

令和 年 月 日  
(Date: )

徳 島 大 学 長 殿  
(To the President of Tokushima University)

所属長  
(Supervisor)

氏 名  
(Name)

印  
(Seal or Signature)

承 諾 書  
(Letter of acceptance)

下記の者が貴学に として入学することを承諾します。  
(I consent to the person named below to attend Tokushima University as a)

記  
(Details)

氏 名  
(Name)

所 属  
(Affiliation)

在学期間 令和 年 月 日 ～ 令和 年 月 日  
(From (date): to )

(Annex Form 3)

(Non-degree student / research student)

[illegible]

[illegible]

入学年度(Academic year of enrollment)	令和 年度 (Year:)
学部・学科 (Faculty, Department) 及び専攻 (and Majoror)	

令和      年      月      日提出  
(Submitted date:                    )

保 証 人  (Guarantor)	現住所 (Current address)	都道府県名 (Prefecture)	市区又は郡町村名 (City or village)	町 名 ・ 番 地 等 名 (Street)																												郵便番号 (Postal code)			
																																<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="margin: 0 5px;">-</div> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> </div>			
	フリガナ (Furigana)																																		
	氏名 (Name)	<div style="text-align: right;">(印)</div> <div style="text-align: center;">生 年 月 日</div> <div style="text-align: center;">大正 ・ 昭和 ・ 平成</div> <div style="text-align: center;">(Taisho / Showa/Heisei)</div> <div style="text-align: center;">年      月      日</div> <div style="text-align: center;">(Year    Month   Day )</div>										学生との関係 (Relationship with the student)							勤務先及び職業 (Place of work and occupation)							電話番号(Telephone)  自宅(Home)  勤務先(Place of work)									
	フリガナ (Furigana)																																		

(I hereby assume responsibility for the personal behavior of the above named person, including compliance with the various regulations while at Tokushima University. Moreover, I will ensure that the specified tuition fees and other obligations to Tokushima University are fulfilled and take responsibility for payment by the deadline set.)

学 生  (Student)	現住所 (Current address)	都道府県名 (Prefecture)	市区又は郡町村名 (City or village)	町 名 ・ 番 地 等 名 (Street)																								郵便番号(Postal code)			
																												<div> <div></div> <div></div> <div></div> </div> <div> <div></div> <div></div> <div></div> <div></div> </div>			
	フリガナ (Furigana)																														
	氏名 (Name)				生 年 月 日 (Date of birth)	昭和・平成 (Showa / Heisei) 年      月      日 (Year      Month      Day )	世帯主 氏 名 (Head of household)		学生との 続   柄 (Relationship with the student)		電 話   番   号(Telephone)																				
フリガナ (Furigana)				自宅(Home)																											
										携帯(Mobile phone)																					

(注) 1 ※印は記載しないこと。(※Do not sign.)

(Notes:) 2 保証人は、なるべく保護者とすること。ただし、やむを得ないときは、保護者以外で満21歳以上の身元確実な者でもよい。  
(The guarantor should be a parent if possible. However, if this is not possible, the guarantor should be a person of good standing, aged 21 or more.)

3 保証人は、「保証書」、「身上調書」とも全て同一とすること。(The guarantor should be the same for warranty certificate and personal record.)

4 保証人の変更又は住所等記載事項に変更を生じたときは、速やかに届け出ること。(If the guarantor changes or changes their address, notify the university promptly.)

5 保証人 欄及び学生欄は、本人が自ら記入すること。(The guarantor field and student fields should each be filled in by the relevant person.)



(別紙第5の2号様式)  
(Annex Form 5-2)

誓 約 書  
(Promissory letter)

徳 島 大 学 長 殿  
(To the President of Tokushima University)

私 は 貴 学 に 入 学 の う え は ,  
大 学 院 学 則 及 び 諸 規 則 を 守 り ,  
そ の 構 成 員 と し て の 責 務 を 履 行  
す る こ と を 誓 い ま す 。

(On enrolling with Tokushima University , I hereby swear to abide by the regulations of the university and act responsibly as a member of the university.)

令和 年 月 日  
(Date: )

所 属  
(Affiliation)

氏 名  
(Name)